

# DESCRIPTION OF SERVICES



**Deluxe Recurring Service:** Includes everything listed below in black.

**Core Recurring Service:** Includes only the kitchen, all bathrooms, all floors, and one additional room cleaned to the specifications listed below in black.

**Deep/Initial Clean:** Includes everything listed in black plus everything listed in red that specifically mentions a “Deep/Initial Clean”

**Move-In/Out Clean:** Includes everything listed in black plus everything listed in red that specifically mentions a “Move-In/Out”

**Additional Services Not List:** Envy offers our clients many additional cleaning options to personalize your experience with us. This list includes refrigerator cleaning, oven cleaning, interior window cleaning, intense pet hair removal from rugs and furniture, as well as linen service for your bed. You can add one or all of these services to the basic packages using the [online quoting tool](#), or by contacting us at 352.900.3689.

**All Rooms** - including Bathrooms, Bedrooms, Kitchen, Family Rooms, Laundry Rooms, Dining Rooms, Hallways, etc.

- Doors and door frames are dusted, knobs and fingerprints cleaned. **Hand washed on Deep/Initial Clean and Move-In/Out**
- Light switch and plates cleaned
- Room is high dusted
- Ceiling Fans & Vents dusted - **Fans within reach using step ladder, hand cleaned on Deep/Initial Clean and Move-In/Out**
- Light fixtures dusted - **Light fixtures within reach using step ladder, hand cleaned on Deep/Initial Clean and Move-In/Out**
- Items on the walls and within reach are dusted.
- Knick-knacks hand dusted (up to 10 items per shelf, unless more time purchased)
- Bookshelves and edge of books dusted
- Mirror glass cleaned as needed, frame dusted.
- Window sills & blinds dusted (both sides). **Hand washed on Deep/Initial Clean and Move-In/Out**
- Table dusted or wiped clean. All chairs wiped clean and no dust bunnies on bottom of chair legs
- All furniture dusted top to bottom (spot cleaned) and area under furniture cleaned (within reach)
- Pillows fluffed and straightened, blankets folded, and general staging
- TVs and Entertainment Centers dusted - TV screens are not cleaned for safety reasons
- Baseboards dusted. **Hand washed on Deep/Initial Clean and Move-In/Out**
- Floors vacuumed and mopped clean if non-carpeted. Check corners & edges of all floors.
- Wastebaskets emptied and relined

**Bathrooms** - unique area cleaned, in addition to the common areas mentioned in “All Rooms”

- Shower/Tub cleaned free of soap scum, mold and stains
- Shower head cleaned and shined with dry rag
- Ledge at top of shower walls dust free
- Shower curtain rod dusted
- Shower/Tub items on shelves moved to clean the shelf and then replaced in some orderly fashion
- Check under shelves in shower for mold and stains
- Shower door and glass are clear of soap scum and dried streak free

- Sliding Shower Door cleaned.
- Towel Racks dusted/cleaned and all Towels folded and hung on rack or peg
- Mirrors cleaned and dried streak free with no smudges
- Counter tops clean to the touch. No sticky feeling or bumps. It should be smooth to the touch
- All items on counter wiped clean and returned as before or in an orderly fashion with labels facing forward
- Sinks scrubbed clean with sponge and smooth to touch. Drains left open for safety reasons
- Tip of faucet cleaned free of toothpaste or any buildup. **Metal faucets polished on Deep/Initial Clean and Move-In/Out**
- Cabinet doors dusted - **Hand washed on Deep/Initial Clean plus inside cabinets & drawers on Move-In/Out**
- Area under cabinets dusted free of cob webs and no hair on the floors
- Weight Scale wiped clean → Toilet exterior cleaned from top to bottom including all surfaces of seat and lid.
- Toilet interior cleaned. Bend down to see under the lip from all directions
- Floor behind toilet cleaned and baseboards around toilet hand wiped clean
- Check behind the door in toilet room to make sure no dust bunnies or anything on the floor

### **Bedrooms** - unique areas cleaned, in addition to the common areas mentioned in “All Rooms”

- All beds made for no cost - **For \$5 a bed = bed linens stripped, taken to laundry room and clean linens put on bed**
- Closet floors vacuumed if free of clutter - Large Closet Rooms cleaned like All Rooms
- **Racks, shelves and entire EMPTY Closet cleaned on Move-In/Out**

### **Kitchen** - unique areas cleaned, in addition to the common areas mentioned in “All Rooms”

- Stove top and front, are cleaned and shined. Grates and Drip Pans are cleaned.
- **Inside oven window cleaned on Deep/Initial Clean and Move-In/Out**
- Safety check to make sure cook top knobs are OFF
- Range hood outside wiped clean
- Microwave oven cleaned inside and out
- Cabinet exteriors spot cleaned - **Hand washed on Deep/Initial Clean plus inside cabinets & drawers on Move-In/Out**
- Area underneath kitchen cabinets free of cobwebs
- Counter tops clean to the touch. No sticky feeling or bumps.
- Move items on counter top away from back splash to confirm 100% of counter cleaned, including the back-splash
- All items on the kitchen counter dusted or cleaned (exterior only)
- Sinks scrubbed clean with sponge. Drains left open for safety reasons
- Tip of faucet cleaned free of any buildup - Faucets shined using a dry rag
- Window over the kitchen sink spot cleaned (inside only, within reach, and not blocked)
- Large appliances, like dishwasher, exterior only cleaned
- Refrigerator top dusted. Doors, handles and water dispenser tray cleaned
- Check gaps between refrigerator wall & cabinets to remove cobwebs and clean floor as best as possible
- Kitchen Table clean to the touch. All chairs wiped clean and no dust bunnies on bottom of chair legs
- Pantry room floor vacuumed and mopped clean - **Racks and shelves wiped clean on Move-In/Out**
- Hidden trashcans emptied and relined. Free standing trashcan exterior wiped clean - streak free if stainless steel
- Check the corners and edges of the kitchen floor to confirm there is no dirt or crumbs in the corners
- Check floor including hot spots, to make sure floors are clean (Front of Sink, Refrigerator & area around Trash Cans)

### **Laundry Room** - unique areas cleaned, in addition to the common areas mentioned in “All Rooms”

- Washer and Dryer wiped clean on all exposed surfaces
- Check gaps between washers & dryer, wall & cabinets to remove cobwebs and clean floor as best as possible
- Sinks and counters cleaned smooth to the touch.
- Cabinet doors dusted - **Hand washed on Deep/Initial Clean plus inside cabinets & drawers on Move-In/Out**
- Area underneath cabinets free of cobwebs

**Stairs** - unique areas cleaned, in addition to the common areas mentioned to “All Rooms”

- Stair handrail cleaned
- Spindles on stair railing dusted from top to bottom - **Wet wiped clean on Deep/Initial Cleans and Move-In/Out**
- Stairs swept or vacuumed and then mopped clean. All corners of every step is free of dirt, dust or hair

**Entrances / Foyer** - unique areas cleaned, in addition to the common areas mentioned in “All Rooms”

- Windows on **FRONT** door cleaned inside and outside. (Narrow windows on each side of front door included)
- Windows on **BACK** door cleaned inside and outside.